

**TRAFALGAR MIDDLE SCHOOL PAC  
MEETING MINUTES**

**TUESDAY, FEBRUARY 10, 2025**

**6:00 PM – 7:00 PM in the Library**

**(Video conference link will also be available)**

**Present (in person):** Shannon Lewis, Karen Pilipisnen, Clancy Fitzgerald, Nona Lynn, Sara Westnedge, Sharon Inkpen, Justin Ratzburg, Skye-lea Farr, Lori Wassenaar, Jon Breisnes (chair), Tim Mushumanski (principal), Lorien Quattrocchi (DPAC rep), Antonia Banyard (secretary), and Bruce Ramsay (treasurer).

**Online:** Selena Davis

1. Welcome, Introductions and Land Acknowledgment

*We acknowledge, respect and honour the First Nations in whose traditional territories the Trafalgar Middle School PAC operates and all Indigenous Peoples residing within the boundaries of School District #8.* Review and Approval of Agenda

Approved with changes

2. Minutes – review and approval of January Minutes

Approved

3. Treasurer’s Report – Bruce (see full report below)

4. Principal’s Report – Tim (see full report below)

A parent commented on the PAC Facebook page that it would be nice to have one list of all the fees/expenses that come up over the year, so that families can budget accordingly. Some expenses come up last minute, but even if parents could be forewarned of known and/or large expenses, that would help. Potentially, this could be sent in September.

5. DPAC Report – Lorien

There was a DPAC meeting in January. Jon is now the Treasurer. DPAC still doesn't have a secretary. February's meeting is next week. There have been a lot of messages about BCCPAC, and raising money for the AGM. Resolutions are still being discussed. BCCPAC would like the PACs from all schools to submit voting instructions.

Jon observed that blocks of parents from the Lower Mainland sway most votes, and motions from rural districts were voted down.

6. New and Continued Business:

- Grade 9 Basketball - Provincials (Karen) Grade 9 boys have recently been offered a spot at provincials. The team requests funds to cover costs of the teacher sponsor. Depending on district support, the costs could be \$900-\$1300.

**Motion:** That PAC approve up to \$1300, to be paid to the school once costs are confirmed.

1st/Bruce; 2nd/Skye-lea. Passed.

- Screen Printing Equipment (Sharon) The goal is to have an extracurricular club for silk screening. Purchasing is potentially scheduled for the end of March. A sheet of costs was circulated for 8 screens (\$3,278 total). Lorien suggests that if students could use the equipment to make school swag, then a small portion of the money raised could be paid back to the PAC. Skye-lea and Bruce think it might get tricky to track those costs. Bruce mentions that this would need to come out of the community fund, especially if the equipment would be used in the classroom in future.

**Motion:** That PAC approve up to \$4000 from the community account, to be paid to the school once the costs are confirmed.

1st/Sara; 2nd/Sky Lea. Passed.

- Purdy's. The French exchange group will be doing an Easter Purdy's fundraiser.
- Hot Lunch Program Selena asked if a rotating hot lunch would be more feasible, and a less onerous a task. For example, for Grade 6 one week, Grade 7 the next week, etc. Tim will bring a list of approved providers to the next meeting. PAC asks that a parent group come together with a proposal. For now, it will come off the agenda while a group is formed to research.
- Funding Requests
  - Band request -- Kelowna trip \$3000 -- April 16-19, 42 students in Jazz Band for Grade 8 & 9. Parents will pay for most of the costs, fundraising will start soon.  
1st/ Bruce; 2nd/Lorien. Passed.
  - Girls G L R Collective - \$560 for veggie plates and 2-bite cinnamon buns. The group is an informal support group for Grade 9 girls to share their stresses, pressures, and worries. From 17-30 girls come to each meeting. Teachers involved are Laframboise, Inkpen, Bailey. Treasurer recommended \$500 for consistency with club funding precedent (Pride Club etc) of a maximum of \$500, particularly when funding consumables (feeding club attendees).  
**Motion:** That PAC approve up to \$600.  
1st/Lorien; 2nd/Jon. Passed.
  - Trafalgar Hoodies - \$500--Tabled
  - Mural Project - \$2000--Tim forwarded January minutes to Jaclyn, she would like to come to the March PAC meeting to share details.
  - French Exchange request - \$2000  
1st/Bruce; 2nd/Lorien. Passed.

***NEXT MEETING – March 10, 2026***

**PAC TREASURER REPORT FEBRUARY 10. 2026**

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**COMMUNITY ACCOUNT CURRENT BALANCE** **\$ 38,703.23** \$2.00 MONTHLY FEE ALREADY DEDUCTED

*INCLUDES dpac refund (200) and Purdy's profit (1051.84) deposited*

**CHEQUES OUTSTANDING**

SAV-ON-FOODS # 149	-\$ 14,711.00
KOOTENAY COOP # 150	-\$ 12,648.00
TMS ADMIN - QUEBEC EXCHANGE TRAVEL (PROFIT) #151	-\$ 1,891.00
FUNDS HELD FOR QUEBEC COFFEE FUNDRAISER	-\$ 240.00
UNKNOWN E-TRANSFER ANITRA WINJE (NO mathcing FOOD CARD order)	-\$ 100.00
<b>CALCULATED ACTUAL COMMUNITY ACCOUNT PAC FUNDS</b>	<b>\$ 9,113.23</b>

**ADDITIONAL COMMUNITY ACCOUNT PAC FUNDS HELD BY TMS** **\$ 1,370.25**

**ESTIMATED AGGREGATE COMMUNITY ACCOUNT FUNDS** **\$ 10,483.48** \*\* ESTIMATE ONLY !!

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**RECONCIATION TO PRIOR PAC MEETING**

**GAMING ACCOUNT ACTUAL BANK BALANCE** **\$ 12,475.62**

GAMING ACCOUNT PRIOR BALANCE (PAC MEETING DECEMBER 1.2025) **\$ 16,221.75**

DEPOSITS NIL

**CHEQUES CASHED**

#133	RE LITERACY	750.00	
#137	RE GIRLS UNIFORMS PARTIAL PAYMENT AM	2,996.13	
	TOTAL CHEQUES	<b>3,746.13</b>	<b>- 3,746.13</b>

PREDICTED BALANCE 12,475.62

**GAMING ACCOUNT ACTUAL BANK BALANCE** **\$ 12,475.62**

SHOULD BE ZERO: \$ -

**CALCULATION TO ACTUAL GAMING FUNDS AVAILABLE TO ALLOCATE**

**CHEQUES OUTSTANDING**

OWED TO BAR RE PAYMENT OF 2025-26 BCCPAC FEE	100.00	
TOTAL OUTSTANDING	<b>100.00</b>	<b>-\$ 100.00</b>

ADDITIONAL COMMITTED AMOUNTS:

SUB-TOTAL NIL

FUND RAISING PROGRAMS UNDERWAY (INVOLVING PAC GAMING FUNDS)

BAND: NIL

QUEBEC EXCHANGE TRIP NIL

BASKETBALL: NIL

YES BUT COMMUNITY ACCOUNT

**GAMING ACCOUNT CALCULATED NET AVAILABLE BALANCE** **\$ 12,375.62**

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# Trafalgar PAC

## February 10, 2026

### Principal's Report

**Communication about concerns** If you have concerns with an SD8 process or decision, check out the following (<https://www.sd8.bc.ca/parents-students/communication>) to see proper channels to address the situation and resolve the concern. Your principal can help with any situation!

**New Digital Device Draft Policy and Code of Conduct Update** Staff at TMS have been working on a new personal digital device policy as an attempt to simplify the school's aim of reducing non-academic screen time for our students. The policy draft proposes the entire school day with no personal devices used by students.

**Grade 10 Course Selection** LVR will present at Trafalgar in late February/early March to fill students in on the process of course selection and transition. Shortly afterward, students will begin choosing their grade 10 courses! Stay tuned for a parent meeting for grade 9 parents.

**LLE Term 3 Selection** Students are currently in LLE term 2 and will need to choose their third term LLEs so that they can start on April 1, immediately after spring break. We are in the final stages of arranging the offerings for LLE3 and will roll them out in the next three weeks.

#### Enrollment Update

Grade	Current year	26/27 year
Grade 6	(42FI + 67EN) 109	(39FI + 63EN) RF9 102
Grade 7	(72FI + 72EN) 144	(42FI + 77EN) RF13 119
Grade 8	(38FI + 87EN) 125	(72FI + 77EN) 149
Grade 9	(50FI + 120EN) 170	(38FI + 86EN) 124
Totals	548	494

**Black History Month** Trafalgar classrooms are marking Black History month with a variety of activities and learning opportunities. Some classes are completing projects on prominent black Canadians and others are visiting our shoebox theatre to see the film "Hidden Figures". Every class has committed to engage students in a meaningful way around this topic this month.

**Learning Updates** Staff are starting to create learning summaries for the second third of the school year. The plan is to publish these learning updates on March 12 or 13 to the parent portal.

**Course Selection for Next Year** Upon return from spring break, Trafalgar staff will be mobilizing to run course selection for the 26/27 school year. There aren't too many choices to make as compared to secondary school but there are some choices around band, French Immersion and options at the grade 8 and 9 level that impact how we build our timetable.

**Whitewater Days Ending** Our visits to Whitewater are almost complete for this year. Our grade 9s are the last group to head up to Whitewater on Feb 9, 23 and Mar 2. Thanks to all parents for filling out forms, sending in payments and volunteering with us at the hill. And thank you to the TMS PAC for supporting us

### **Important Dates Coming Up:**

- Feb 13: School-based Pro-D Day
- Feb 16: Family Day Holiday
- Feb 20: Last day of R3 for grade 6 options
- Feb 25: Pink Shirt Day SD8
- Mar 6: Grade 6 basketball tournament at Trafalgar (tentative)
- Mar 12 or 13: Learning Updates published to parent portal
- Mar 13: Last day before spring break
- Mar 30: School resumes (Tuesday)