

# TRAFALGAR MIDDLE SCHOOL PAC

## MEETING MINUTES

**TUESDAY, JANUARY 13, 2025**  
**6:00 PM – 7:00 PM in the Library**  
**(Video conference link will also be available)**

**In person:** Lori Wassenaar, Sky Lea Farr, Tim Mushumanksi (principal), Bruce Ramsay (treasurer), Jon Breisnes (chair), Colleen Thomas, Lorien Quattrocchi (DPAC rep), Antonia Banyard (secretary)

**Online:** Nona Lynn, Selena Davis, Jess Foster (vice principal)

### 1. Welcome, Introductions and Land Acknowledgment

*We acknowledge, respect and honour the First Nations in whose traditional territories the Trafalgar Middle School PAC operates and all Indigenous Peoples residing within the boundaries of School District #8.*

### 2. Review and Approval of Agenda

1st / Lorien; 2nd / Sky Lea. Approved with changes.

### 3. Minutes – review and approval of December Minutes

Amendment from Bruce to change title of document to say "Minutes"

1st / Bruce; 2nd / Lorien. Approved with changes.

### 4. Treasurer's Report – Bruce (see full report below)

### 5. Principal's Report – Tim (see full report below)

### 6. DPAC Report – Lorien

Lorien: DPAC did not meet in December

Jon: has volunteered to be the DPAC treasurer

### 7. New and Continued Business:

- Hot Lunch Program -- Tabled

- Funding Requests
  - Trafalgar Hoodies - \$500

This request came from teachers and coaches, who want to thank parent and other volunteers with a thank you gift.  
Discussion: Is \$500 enough for one-year's worth of gifts? Is this something parents could fund? Will this be an annual cost? Lorien likes the idea of coaches being identifiable with a t-shirt or hoodie or uniform. Could there be a mechanism for students and coaches to get school-branded outfit? Tim is looking into an option for people to order school branded swag and a fair and equitable way
  - Mural Project - \$2000

Requested by Jaclyn Dexter, Indigenous Educator  
Discussion: The PAC needs more detail on this project. Tim assumes the mural would be outside.  
It would be ideal if another sponsor or organization or two, that is/are well known in Indigenous circles, could cover some of the costs.  
Hume School had a similar mural project. We could ask them for details re: how did they fund it?  
**Action:** Invite teacher to come to speak at the next PAC meeting.
- Spending Structure (see full report from Bruce)

Discussion: Looking at previous years, it's clear that every year is different. How serious is the risk that one group will dominate the PAC funds? The numbers don't justify needing to change the way we do things.  
The mandate of the PAC is to support as many students as possible.
- Winter Market review (Sky Lea) (see full comments from Lori Wassenaar)

***NEXT MEETING – February 10, 2026***

PAC TREASURER REPORT JANUARY 13, 2026

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<b>COMMUNITY ACCOUNT CURRENT BALANCE</b>	<b>\$ 10,982.62</b>	\$2.00 MONTHLY FEE ALREADY DE
NET COMMUNITY ACCOUNT PAC FUNDS LAST MONTH	\$ 4,985.62	
DEDUCT: QUEBEC EXCHANGE GROCERY CARD FUNDS HELD	-\$ 3,000.00	
ADD: DONATION B.A.R. RE: DECEMBER MARKET	\$ 135.00	
ADD: ZEFFY SILENT AUCTION PAYMENT RECEIVED	\$ 1,902.00	
ADD: CASH DEPOSIT DECEMBER MARKET / SILENT AUCTION	\$ 960.00	

<b>CALCULATED ACTUAL COMMUNITY ACCOUNT PAC FUNDS</b>	<b>\$ 7,982.62</b>
DOUBLE CHECK CURRENT BALANCE LESS DEDUCTIONS	\$ 7,982.62
SHOULD BE ZERO:	\$ -

ADDITIONAL COMMUNITY ACCOUNT PAC FUNDS HELD BY TMS	\$ 1,370.25
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RECEIVABLE FROM SD8 DPAC RE: 2 YEARS BCCPAC FEES	\$ 200.00
RECEIVABLE FROM PURDY'S FUND RAISER, STILL OUTSTANDING	1,051.87

<b>ESTIMATED AGGREGATE COMMUNITY ACCOUNT FUNDS</b>	<b>\$ 10,604.74</b>
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*RECONCILIATION TO PRIOR PAC MEETING*

<b>GAMING ACCOUNT ACTUAL BANK BALANCE</b>	<b>\$ 16,221.75</b>
GAMING ACCOUNT PRIOR BALANCE (PAC MEETING DECEMBER 1.2025)	<b>\$ 19,871.75</b>

**DEPOSITS** NIL

**CHEQUES CASHED**

#130 RE RECESS EQUIPMENT	1,750.00
#134 RE BOYS CLUB	500.00
#135 RE ROAR CARDS	1,200.00
#136 RE ROAR CARDS	200.00
TOTAL CHEQUES	<b>3,650.00</b> - 3,650.00

PREDICTED BALANCE	16,221.75
<b>GAMING ACCOUNT ACTUAL BANK BALANCE</b>	<b>\$ 16,221.75</b>
SHOULD BE ZERO:	\$ -

*CALCULATION TO ACTUAL GAMING FUNDS AVAILABLE TO ALLOCATE*

**CHEQUES OUTSTANDING**

#133 RE LITERACY	750.00
#137 RE GIRLS VBALL BBALL UNIFORMS (PARTIA	2,996.13
OWED TO BAR RE PAYMENT OF 2025-26 BCCPAC FEE	100.00
TOTAL OUTSTANDING	<b>3,846.13</b> -\$ 3,846.13

ADDITIONAL COMMITTED AMOUNTS:

SUB-TOTAL	NIL
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FUND RAISING PROGRAMS UNDERWAY (INVOLVING PAC GAMING FUNDS)

BAND:	NIL	
QUEBEC EXCHANGE TRIP	NIL	YES BUT COMMUNITY ACCOU
BASKETBALL:	NIL	

<b>GAMING ACCOUNT CALCULATED NET AVAILABLE BALANCE</b>	<b>\$ 12,375.62</b>
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**Trafalgar PAC**  
**January 13, 2026**  
**Principal's Report**

**Communication about concerns** If you have concerns with an SD8 process or decision, check out the following (<https://www.sd8.bc.ca/parents-students/communication>) to see proper channels to address the situation and resolve the concern. Your principal can help with any situation!

**French Immersion Registration for 26/27** The district held their annual French Immersion Parent Information Night on January 8. A recording of the Zoom session should be posted on the SD8 website. Expressions of interest for grade 5 students wishing to enrol in grade 6 French Immersion for 26/27 is now open until February 27, 2026. See this link for more information: [French Immersion | SD8 Kootenay Lake](#)

**Projected Enrolment for 26/27** We are working on the number of students, programs and classrooms for the 26/27 school year. We will provide a comprehensive breakdown in the next PAC meeting but preliminary numbers show enrolment at 521 students for 26/27 (enrolment for 25/26 is 551).

**Basketball Season is in full swing** We have several teams on the go for basketball from grades 7 to 9. Our grade 6 students will start one lunch hour per week learning skills and drills with our coaches and player helpers (Wednesdays until Whitewater Days are done and then switching to Tuesdays). We are working on setting up some games for them. All other teams have travel and game schedules that go right until last February or early March.

**Term Two LLEs started** Students are settling into their new LLEs which started on January 7. Some of the new LLEs are Cafeteria Games, Animation and Trickshot. We are not making changes to LLE schedules unless there are exceptional circumstances such as a broken leg for a student registered in the Basketball LLE.

**Ski Days for Students** We have three ski days lined up for each grade at Trafalgar. Grade 6 started at Whitewater on January 13 plus 20 and 27, grade 7 on Jan 12, 26 and Feb 2, grade 8 on Jan 16, 23, 30, grade 9 on Feb 9, 23 and Mar 2. Lessons for school groups are mandatory even for the most accomplished skiers and snowboarders. We encourage families to participate with the school instead of sending their child up to the hill on those days to ski with their friends but not be supervised by the school. It puts the school in a tough situation.

**Black History Month** Each of our homerooms will invest some significant curricular time in Black History Month activities and learning during the month of February. We have good support from our school district and ministry including all kinds of learning materials and guides.

**Important Dates Coming Up:**

Jan 13, 20, 27	Grade 6 Ski days
Jan 12, 26, Feb 2	Grade 7 Ski days
Jan 16, 23, 30	Grade 8 Ski days
Jan 23	Dress to Impress Formal Day (Spirit Day)
Feb 9, 23, Mar 2	Grade 9 Ski days
Jan 19	SD8 Pro-D Day
Feb 13	SD8 Pro-D Day
Feb 16	Family Day, no school
Mar 13ish	Next Learning Update (report card) home



Trafalgar Middle School PAC &lt;trafalgarpacsd8@gmail.com&gt;

## Thank you

2 messages

**skye-lea farr** <skyelea@acornkids.ca>  
 Bcc: [trafalgarpacsd8@gmail.com](mailto:trafalgarpacsd8@gmail.com)

19 December 2025 at 11:50

Hello everyone,

I am reaching out on behalf of Trafalgar PAC and the whole Trafalgar community to say thank you for your efforts and willingness to step up to the first annual winter market.

Weather you were redecorating funky yogurt containers to make a donation bin, freezing your fingers off trying to untangle strings of unusable Christmas lights, directing guests to the bathroom, selling food and drinks from a makeshift drinks on wheels invention, trying to organize and manage the whirl of confused vendors and kids or troubleshooting how to be everywhere and everyone all at once...you and your kids made this event amazing.

As our kids experiment with independence and self awareness, we are here navigating how to support them. A little too tight could be suffocating and a little too loose can have them wondering who is there to catch them. Wednesday's event gave both parents and kids something to lean into.

I saw kids taking healthy risks in a safe place.

I saw parents meeting and making connections for the first time.

I saw plans for future collaborations.

I saw a place to celebrate art and culture.

I saw kids learning new skills with money and sales.

I saw the kid's friendships getting stronger.

I saw students stepping into roles that were new and uncomfortable.

I saw a whole community show up.

We created a place where our kid's school life could merge with their home and community life and I am so grateful to be a part of this.

I know it is not ALL about the money, but just so you know (the exact total is still to be determined) we made about 4,250.00. Not too shabby.

We want feedback.

As this was a first, there were some things that could use a bit of fine tuning for next year. We will be having a debrief in the new year, but so that ideas don't get forgotten or missed please send your ideas so we can add it to the agenda.

What worked?

What didn't work?

What could use some fine tuning?

What could we do differently next year and how?

All comments are welcome.

If you would like to remain anonymous, please send email only to the PAC email and state that in your subject line.

me [Skylea@acornkids.ca](mailto:Skylea@acornkids.ca)  
 TMS PAC [trafalgarpacsd8@gmail.com](mailto:trafalgarpacsd8@gmail.com)

You all rock!

Let's do it again next year.

**Lori Wassenaar** <loriwass@hotmail.com>  
 To: **skye-lea farr** <skyelea@acornkids.ca>, "trafalgarpacsd8@gmail.com" <trafalgarpacsd8@gmail.com>

12 January 2026 at 11:35

Happy New Year all!

I had a few points of feedback on the fabulous 1st Annual Winter Market:

- 1) A few people told me the band was too loud (sadly I missed them) - not conducive to market selling for vendors who require the ability to hear customers' questions and to be heard to sell their wares
  - imho Music should be a small-piece ensemble providing soft, festive ambiance throughout the whole evening event
- 2) More student input & involvement - from planning to possible art posters (LLE?), posterizing around town + school itself, "Decorating committee" purchasing decor + decorating gym, halls & outside, etc...
- 3) Kids'-Only Secret Market - behind a curtain, we could ask for gift donations of handmade crafts, toys, jewelry and knick-knacks. Parents could purchase gold coins for their young children to shop with or everything could be a loonie, provide paper bags so kids could shop in secret for their families. Final hour, open to parents, \$2/ item

From the Foods experience:

- 1) Offer savory foods - as the event took place at suppertime, people came straight from extra-curricular activities hoping to have "dinner"/ snacks. We could have samosas, Amelie can make spanikopita (her apple turnovers were a huge hit!), cheese pinwheels, quesadillas, pizza buns, etc... foods that can be refrigerated and don't require a grill or re-heating
- 2) Separate table for drinks
- 3) Students could make posters for PAC Bake Sale, menu of prices & drinks offered
- 4) Can/ bottle collection for fundraising (eg. Cans for Quebec)
- 5) Hot chocolate & apple cider could be in slow cookers. Kettle for tea/ instant coffee
- 6) ask people to bring their own thermos/ cup/ plates

Looking forward to the next one!

Lori

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**From:** skye-lea farr <[skyelea@acornkids.ca](mailto:skyelea@acornkids.ca)>  
**Sent:** December 19, 2025 2:50 PM  
**Subject:** Thank you

[Quoted text hidden]



Trafalgar Middle School PAC &lt;trafalgarpacsd8@gmail.com&gt;

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**TMS PAC - Holiday Market - Debrief**

1 message

nona lynn &lt;nonalynn@hotmail.com&gt;

13 January 2026 at 10:44

To: Trafalgar Middle School PAC &lt;trafalgarpacsd8@gmail.com&gt;, skye-lea farr &lt;skyelea@acornkids.ca&gt;, Tim Mushumanski &lt;tim.mushumanski@sd8.bc.ca&gt;, Jess Foster &lt;jess.foster@sd8.bc.ca&gt;, Laure Perriere &lt;interslice@hotmail.com&gt;

Hi All,

I will attend PAC virtually tonight and will be a little bit late jumping on.

I wanted to give my notes on the follow up of the Holiday Market, for planning for next year.

First, what an amazing market and thank you to everyone who organized and volunteered for this wonderful event. I think everyone enjoyed it.

For next year, I would suggest the following:

1. Earlier date
2. Offer dinner items for sale as the market runs through dinner time. It's another opportunity to make money and might hold people longer if it's advertised as dinner and shopping. In past events I've been involved in, we sold pizza, chilli, sushi, bubbly water and pop corn. All were very well received and not that difficult to sell and manage. I heard many people saying they were hungry and were asking if there was food for sale (in addition to baked goods).
3. Perhaps consider a different lay out of the tables as there was a lot of open, unused space.
4. Silent Auction items should be in the gym so they are easier for people to look at.
5. Donation, welcome, door prize table should be in the gym. The space in the hall was extremely congested and challenging to manage at time (coming and going of band students, busy entry times, etc.)
6. A second donation, welcome table should be at the back of the gym where people were entering and leaving (south/west corner of gym I believe).

I am very excited to be involved in helping to organize and will volunteer for next year. It was a wonderful event and I look forward to being a part of the next one.

Thank you,

Nona

# ALLOCATIONS OF GAMING GRANT FUNDS AS PER GAMING ANNUAL SUMMARY REPORTS

- a. In 2024-25 breakdown was Sports 32% (Boys Basketball & Uniforms), arts 51.6% (Band Travel, Drama, Library), Student Welfare 11.7% (ROAR), Societal 3.7% (Pride Club), Admin 1% (BCPAC)
- b. In 2023-24 % breakdown was Sports 7.5% (weight room), Arts 67% (Band Trip, Guest Author, French Exchange, Student Welfare 20.6% (ROAR, Year End Gr. 8 Trip), Societal 2.3% (Pride Club) and Admin 3.3% (cheques, BCPAC).
- c. In 2022-23 breakdown was Sport 37% (weight room, track jerseys), Arts nil?, student welfare 60% (dance, school wide in-line skating), Societal 2.5% ( SAGA?), admin nil, Note – if in-line skate considered sport, then sport = 80%)
- d. In 2018-19 breakdown was Sport 39% (BBall uniforms), Arts 53% (talent show, robotic club), Student Welfare7% (yearbook club camera), societal 0%, admin 1%.
- e. In 2017-18 breakdown was Sport nil%, Arts nil%, student welfare 99% (corn roast, yoga, capoeira?), societal 0%, admin 1%

	2025	2024	2023	2019	2018
SPORT	32%	7.5%	37%	39%	0%
ARTS	52%	67%	0%	53%	0%
SOCIETAL	4%	2%	3%	0%	0%
STUDENT WELFARE	12%	21%	60%	7%	99%
ADMIN	1%	3%	0%	1%	1%