

TRAFALGAR MIDDLE SCHOOL PAC

MEETING AGENDA

TUESDAY, DECEMBER 9, 2025

6:00 PM – 7:00 PM in the Library

(Video conference link will also be available)

In person: Lori Wassenaar, Surya Gonella, Sky Lea Farr, Tim Mushumanksi (principal), Anita Levesque, Sara Westnedge (vice chair, standing in for chair), Bruce Ramsay (treasurer), Lorien Quattrocchi (DPAC rep), Antonia Banyard (secretary)

Online: Laure Perriere, Nona Lynn, Jon Breisnes (chair), Selena Davis

1. Welcome, Introductions and Land Acknowledgment (Sara)
We acknowledge, respect and honour the First Nations in whose traditional territories the Trafalgar Middle School PAC operates and all Indigenous Peoples residing within the boundaries of School District #8.
2. Review and Approval of Agenda
1st/ Bruce; 2nd/ Sky Lea. Approved.
3. Minutes – review and approval of November Minutes
1st/Lorien; 2nd/Sky Lea. Approved.
4. Presentation by Foundry (15 min) (Kaihen and Michelle)
Kaihen is the Youth and Family Engagement Coordinator. Foundry engages families with support. Foundry is an integrated youth service model -- youth can walk into Foundry and be supported through all services available to them, to mitigate the navigational challenges. Mental health, physical health (includes sexual health), peer support, substance use support, other social services. Foundry focusses on mild to moderate concerns; crises are sent to other places of care that can deal with that. For youth 12-24 and caregivers.

Closest physical location is Kelowna and Cranbrook. Foundry virtual is at www.foundrybc.ca/virtual.

There is a sign-up process. They are hoping to open up physical locations in this area.

Michelle is Project Lead. Will be serving Nelson, Kaslo, Grand Forks, Trail, etc. Have been going to communities. Michelle and Kaihen are working to identify services that are needed. Next steps are engagement surveys with youth who want to design services, caregivers, and how to roll out services.

They would like to have "sign-up parties" in schools to help students overcome the initial hurdle of signing up.

There will be larger focus groups who will be meeting to make it work. Will require about 2 hours per month for meetings plus responsibilities outside of meetings. There will also be a newsletter for those who just want to keep in contact. They are open to giving a presentation to Trafalgar parents. It is all free and confidential.

Kaihen's email: engagefoundry@thekoop.ca

- Michelle's email: foundry@thekoop.ca
- Linktree (this has links to all our resources, including the survey, FAQs, etc): <https://linktr.ee/FoundryKB>
- Here's a direct link to the survey (no promises on how long I'll keep it open for): <https://app.surveyplanet.com/results/681144d1b73aaf9a6c382b68>
- To sign-up for a focus group (more info on this in the works!): <https://s.surveyplanet.com/fay0nrpg>
Kaihen Harwood (they / them)
Youth Family Engagement Coordinator
Kootenay Boundary Community Services Co-operative
#203-507 Baker Street, Nelson, BC V1L 4J2
Cell: 250-551-8175 (please leave a message! I don't always pick-up)

5. Treasurer's Report – Bruce (see full report below)
Sky Lea asked if PAC could support arts needs in addition to sports. Tim would like the PAC to come up with structure for year-to-year targets. ie. the

PAC commits to 40% on sports, 40% on arts, 20% on recreation (or whatever). There is a pdf that teachers can fill in with requests.

Nona suggests a survey goes out to all families to get their thoughts on priorities. Lorien suggests looking at historical spending to see where our spending has gone to come up with a structure.

ACTION: To discuss further by email, move into an agenda item for next meeting.

6. Principal's Report – Tim (see full report below)
 - a. TMS PAC Funding Requests

7. DPAC Report – Lorien

The DPAC meeting was Nov 20. There are two executives elected after the AGM. The interim Michelle got voted in and Lorien was nominated to be vice chair (and accepted). And that's it for the executive. There is a meeting in January. DPAC is looking for more volunteers to join the executive.

In the meeting after the AGM, there was a presentation by the assistant superintendent on numeracy, what it is, how it is tested, etc.

8. New and Continued Business:

- Winter Market Update

There are about 35 vendors coming, Lori is taking care of the food.

The kids who will be in the gym that afternoon will set up the tables.

So far, the response has been good.

Silent auction is up to about \$1700.

PAC gets paid the table rental money (\$30 per table, \$15 per kid's table). There will need to be a cash box, coin rolling papers, an envelope, and cash management that night.

Need kids to volunteer. Tim needs a description of what kids need to do, and he will put up a sign-up sheet in the Centre.

Other: Sky Lea made \$1081 on the Purdy's fundraiser

NEXT MEETING – January 13, 2026

PAC TREASURER REPORT OCTOBER 14, 2025

COMMUNITY ACCOUNT BALANCE	\$ 32,437.62	
QUEBEC FRENCH EXCHANGE GROCERY CARD FUNDS	\$ 27,400.00	
OWED TO BAR	\$ 50.00	
FEE	\$ 2.00	\$2.00 MONTHLY FEE
CALCULATED ACTUAL PAC FUNDS	\$ 4,985.62	

RECONCIATION TO PRIOR PAC MEETING

GAMING ACCOUNT ACTUAL BANK BALANCE	\$ 19,871.75
GAMING ACCOUNT PRIOR BALANCE (PAC MEETING SEPTEMBER 10.2025)	\$ 19,871.75

DEPOSITS

CHEQUES CASHED

TOTAL CHEQUES	-
PREDICTED BALANCE	19,871.75
GAMING ACCOUNT ACTUAL BANK BALANCE	\$ 19,871.75
SHOULD BE ZERO:	\$ -

CALCULATION TO ACTUAL AVAILABLE FUNDS

ADDITIONAL COMMITTED AMOUNTS:	
RECESS EQUIPMENT FUNDING - CONDITIONAL	- 1,750.00
GIRLS VOLLEYBALL& BASKETBALL UNIFORMS	- 4,000.00
BOYS CLUB - 500 FOR PIZZA LUNCHES	- 500.00
ROAR CARDS	- 1,400.00
LITERACY / LIBRARY - AUTHOR VISITS / BOOK PURCHASES	- 750.00
SUB-TOTAL	- 8,400.00

FUND RAISING PROGRAMS UNDERWAY (INVOLVING PAC FUNDS)
BAND:
QUEBEC EXCHANGE TRIP
BASKETBALL:

GAMING ACCOUNT CALCULATED NET AVAILABLE BALANCE	11,471.75
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Trafalgar PAC

December 9, 2025

Principal's Report

Communication about concerns If you have concerns with an SD8 process or decision, check out the following (<https://www.sd8.bc.ca/parents-students/communication>) to see proper channels to address the situation and resolve the concern. Your principal can help with any situation!

Basketball season underway We have several basketball teams practicing and preparing for games and tournaments. The season runs from December to March. Some of our teams are coached by community coaches and some are coached by staff members.

LLE1 ends next week We are putting the final touches on the offerings for LLE2. Students will start picking as early as this Friday. We hope to post classlists for LLE2 in homerooms by the end of next week. Once students land in their LLEs, we are not making changes. We ask students to pick 4 LLEs and be happy with any one of them. There are no throw-away picks!

Whitewater Days for Students We have three ski days lined up for each grade at Trafalgar. Grade 6 will take to Whitewater on Jan 13, 20 and 27, grade 7 on Jan 12, 26 and Feb 2, grade 8 on Jan 15, 22, 29, grade 9 on Feb 9, 23 and Mar 2. Lessons for school groups are mandatory even for the most accomplished skiers and snowboarders. We encourage families to participate with the school instead of sending their child up to the hill on those days to ski with their friends but not be supervised by the school. It puts the school in a tough situation.

Enrolment for 26/27 Mr. Mush and Ms. Foster will start gathering information and enrolment numbers from our elementary feeder schools in order to submit numbers for a January 31 deadline. We report on numbers in English classes, French Immersion, inclusion support student numbers, Aboriginal Education students, and English Language Learners. The Grade 5 French Immersion parent information meeting (online) is scheduled for Thursday, Jan 8, 2026 at 6 pm.

Important Dates Coming Up:

Dec 10 + 11	Annie Jr at 7 pm in the FAC
Dec 12	Door decorating judgement day!
Dec 12	Festive Sweater day
Dec 17	Winter Fair in the TMS gym
Dec 19	Last day before winter holidays
Jan 5	First day back after holidays
Jan 8	SD8 French Immersion Information Meeting for Parents
Jan 19	SD8 Pro-D Day