

TRAFALGAR MIDDLE SCHOOL PAC

MEETING MINUTES

TUESDAY, NOVEMBER 4, 2025

6:00 PM – 7:00 PM in the Library

(Video conference link will also be available)

Present (in person): Selena Davis, Jess Foster (vice principal), Skye Lea Farr, Sara Westnedge (vice chair), Jon Breisnes (chair), Bruce Ramsay (treasurer), Lorien Quattrocchi (DPAC rep), Antonia Banyard (secretary), Christy Nicholas, Anna Sangster, Alex Allen

(online) Lori Wassenaar, Brooke Jones (teacher), Daniel Carlson, Laure Perrier, Nona Lynn, Carina Costom

1. Welcome, Introductions and Land Acknowledgment (Jon)
We acknowledge, respect and honour the First Nations in whose traditional territories the Trafalgar Middle School PAC operates and all Indigenous Peoples residing within the boundaries of School District #8.
2. Review and Approval of Agenda
1st/ Lorien; 2nd/ Selena. Approved with amendments.
3. Minutes – review and approval of October Minutes
1st/ Bruce; 2nd/ Sara. Approved
4. Treasurer's Report – Bruce (see full report below)
Outstanding committed amounts are in progress. Tina is processing the invoice for recess equipment. Bruce is helping to process the payment for uniforms, which will work out to approximately \$3300 (48 uniforms altogether).

Bruce discovered that there is a PAC shelf in the school office!
There is no \$100 DPAC fee. Bruce paid the BCCPAC \$100.

5. Principal's Report – Jess (see full report below)

a. TMS PAC Funding Requests

Funding motion: to approve funding requests from the TMS administration:

- \$500 for the Boy's Club (cost of pizza)
 - \$1400 for ROAR cards for the academic year
 - \$750 for literacy (author visit and/or purchase of library books)
 - and future consideration for bike-related education, pending further details and defined funding cost.
- 1st/ Lorien; 2nd/ Bruce. Approved.

6. DPAC Report – Lorien (full report below)

Nov 15 — BCCPAC virtual summit

7. New and Continued Business:

- Diversity & Culture Committee (Sky Lea)
 - committee met last week, has a core group of 5 or 6 people.
 - Decided to attempt three things: 1) put out a monthly newsletter; 2) set up a calendar of cultural events; and 3) put together spring cultural event (maybe at Lakeside?).
 - Committee is asking for PAC to support these activities, and there may be a future request for funding.
- French exchange
 - parents, students, and teachers met Nov 3 to discuss exchange, with 30 Grade 9 French immersion students. Exact dates are still TBC.
 - There may be a funding request in future.
- Continuing fundraisers (Sky Lea)
 - Skye Lea asks PAC members to support and promote general PAC fundraising activities. The Purdy's deadline is Nov 26. Also Mitchell's Soup. Brooke recommends Fresh to You (BC Agriculture in the classroom).
- Information about Foundry
 - This is an organization that supports youth 12-24-ish who don't have a primary care provider and need help with challenges (mental

health, find a job, etc). Foundry gave a presentation to LVR. They would like to do a presentation to the TMS PAC. Lorien will reach out to see if they're available for our December or January meeting.

NEXT MEETING – December 9, 2025

PAC TREASURER REPORT OCTOBER 14, 2025

COMMUNITY ACCOUNT BALANCE	\$ 4,989.62	\$2.00 MONTHLY FEE
CALCULATED ACTUAL PAC FUNDS	\$ 4,989.62	

RECONCIATION TO PRIOR PAC MEETING

GAMING ACCOUNT ACTUAL BANK BALANCE	\$ 19,871.75
GAMING ACCOUNT PRIOR BALANCE (PAC MEETING SEPTEMBER 10.2025)	\$ 19,871.75

DEPOSITS

CHEQUES CASHED

TOTAL CHEQUES	-
PREDICTED BALANCE	19,871.75
GAMING ACCOUNT ACTUAL BANK BALANCE	\$ 19,871.75
SHOULD BE ZERO:	\$ -

CALCULATION TO ACTUAL AVAILABLE FUNDS

ADDITIONAL COMMITTED AMOUNTS:		
RECESS EQUIPMENT FUNDING - CONDITIONAL	-	1,750.00
GIRLS VOLLEYBALL& BASKETBALL UNIFORMS	-	4,000.00

FUND RAISING PROGRAMS UNDERWAY (INVOLVING PAC FUNDS)

BAND:

BASKETBALL:

GAMING ACCOUNT CALCULATED NET AVAILABLE BALANCE	14,121.75
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OTHER CONFIRMATIONS & ANALYSIS:

2025-26 GAMING GRANT

TOTAL FINANCIAL SUPPORT

OVERAGE / AVAILABLE OF 2024-25 GRANT FUNDS

FUNDS ON HAND COMPRISED OF:

PENDING ITEMS

OPENING BALANCE

2024-25 GRANT

EXPECTED NET BALANCE

DIFFERENCE SHOULD BE NIL:

DOUBLE CHECK:

OPENING BALANCE JULY 1

GAMING CHEQUE REC'D

cheques

TOTAL SUPPORT TALLY

1750 RECESS EQUIPMENT

4000 GIRLS UNIFORMS

5750

TOTAL FINANCIAL SUPPORT
EXPECTED NET BALANCE
DIFFERENCE SHOULD BE NIL

Trafalgar PAC

November 4, 2025

Principal's Report

Communication about concerns If you have concerns with an SD8 process or decision, check out the following (<https://www.sd8.bc.ca/parents-students/communication>) to see proper channels to address the situation and resolve the concern. Your principal can help with any situation!

Basketball next up Volleyball is wrapping up their season and both rugby and cross-country running are finished for the fall. Thank you to our volunteer coaches including three parent coaches (Kristina Little, Don McMurray and Maddie??), three teacher coaches (Chris Mieske, Etienne Benoit-Labelle and Robyn CB) and one volunteer staff sponsor (Misha Chernoff). Basketball season is next up!

Reporting in December With parent teacher interviews in October, we are now focusing on Learning Updates, due to be published to parents on December 5. Parents can expect student self-reflection on the core competencies on paper along with a written Learning Update digitally published to the MyEd portal. We are focusing our efforts on every curricular area with two stars and a wish for each student.

LLEs are changing soon Students will soon pick their next Life Long Exploration for a January 7 start. Choices will be published shortly to both students and parents.

Gagaball Our next Gagaball pit is complete and full of kids every recess! It's a super solid structure with a floor that will last for years! Next up is the floor in the old gagaball pit.

FSAs are complete Trafalgar grade 7 students are completing their Foundation Skills Assessments for 25/26 and the assessments will be evaluated at the end of November. Students and parents can expect to see their booklets and achievement levels around the end of January.

Fees and Hardship Here are the numbers for families accessing hardship funds for 24/25 school year (first line) and the numbers for unpaid fees with no request for support (second line):

LLE	ELECTIVE	X CURRIC	BAND	BAND TRIP	SKI	GR 9 TRIP
\$700	\$650	\$410	\$175		\$8456	\$3880
\$2540	\$2405	\$1190	\$600	\$1035		

Important Dates Coming Up:

Nov 10	TMS Remembrance Day Assembly @ 11 am
Nov 11	Remembrance Day (no school)
Dec 3	TMS Winter Band Concert @ 6 pm
Dec 5	Learning update published to the parent portal
Dec 9	TMS PAC meeting @ 6 pm
Dec 19	Last school day before winter holidays
Jan 5	First school day of 2026

DPAC REPORT

The AGM was postponed to the November DPAC meeting as there was not enough members for quorum prior to 6:15pm when the invigilator signed off. The next DPAC meeting is Thursday, November 20, 2025 with the AGM starting at 6pm and the regular DPAC meeting starting at 6:30pm.

The presenter was Assistant Superintendent Deanna Holitski talking about literacy. Apparently literacy scores in the 4-7 age range are trending slightly downward but student confidence is up. They are aiming to do more early intervention. Parents are interested in guided readers and EAs being available to kids and should approach their principals about resources.

Parents were also interested in why the District has apparently instructed school staff to NOT forward information about DPAC to parents. We are instead to create a database of parents in each school on an opt-in basis. The reason was explained as some parents complained that they are getting 'too many emails from the school' so the District decided to eliminate DPAC emails. Some parents took the opportunity in school report time to push back, asking how many parents complained and who made that specific decision, and how is that justifiable when a) it's impossible to create a comprehensive opt-in mailing list and b) what if there is an urgent matter where parents need to get in touch with DPAC and may not even know about DPAC, and c) the relationship between DPAC and the school district is mandated in legislation so all parents should have the opportunity to participate in DPAC if they want. Neither AS Holitski nor the attending board member knew the specifics of the conversation so DPAC asked them to bring this to Superintendent Smilie on her return for next meeting to get some more fulsome answers.

There is a BCCPAC Membership Summit that will be held virtually on November 15, 2025. It is available for all parents who's PACs are BCCPAC members. More information can be found here: <https://bccpac.bc.ca/index.php/events/summit>.

-- Lorien Quattrocchi