

TRAFALGAR MIDDLE SCHOOL PAC MEETING AGENDA

TUESDAY, OCTOBER 14, 2025

6:00 PM – 7:30 PM in the Library (Video conference link will also be available)

Present (in person): Lorien Quattrocchi, Bruce Ramsay, Jon Breisnes, Sky Lea Farr, Anna Sangster, Coleen Thomas, Sara Westnedge, Nona Lynn, Antonia Banyard (secretary), Selena Davis, Toby, Anita, Tim Mushumanski (principal), Selena Davis

(online): Lori Wassenaar

1. We acknowledge, respect and honour the First Nations in whose traditional territories the Trafalgar Middle School PAC operates and all Indigenous Peoples residing within the boundaries of School District #8.

***NOTICE* AGM**

**Please email PAC if interested in letting your name stand
for an Executive position.**

Per PAC bylaws – s.I(1) All parents and guardians of students registered in Trafalgar Middle School are voting members of the Council. S.IV(3). Any voting member of the Council is eligible to serve on the executive, except employees or elected officials of School District No. 8 or the Ministry of Education.

AGM - ELECTION OF ALL POSITIONS

Chair – Jon, elected by acclamation

Vice Chair – Sara, elected by acclamation

Treasurer – Bruce, elected by acclamation

Secretary – Toni, elected by acclamation, Lorien as backup

DPAC rep – Lorien, elected by acclamation

AGM adjourned at 6:24pm

1. Welcome, Introductions and Land Acknowledgment (Jon)
2. Review and Approval of Agenda
1st/Bruce / 2nd Lorien with additions. Approved.
3. Minutes – review and approval of September Minutes
1st / Bruce / 2nd Lorien. Approved.
4. Treasurer's Report – Bruce (see full report attached)
5. Principal's Report – Tim (see full report attached)
Next month, Tim will give us an update on the change to Equity – Feeding Futures, with exact figures
6. DPAC Report – Jon (see full report attached)
There is a reimbursement cheque from DPAC (for BCCPAC fees) out there somewhere,

but Bruce has not received it.

DPAC AGM is this Thursday.

Jon made a motion that we pay DPAC and BCCPAC fees for 2025/2026, with the understanding that we will likely get reimbursed \$100.

1st/ Bruce; 2nd/Sky Lea. Approved

7. New Business: As time allows

a) Hot Lunch Program Anita

Is there support for a hot lunch program and willingness to put energy into it?

Discussion: There is no dedicated space for a cafeteria in the building, and there are some logistical problems with scaling a hot lunch program up for a school population of this size. It would be possible with a dedicated core of approx. 20-25 parent volunteers to run it. Discussion about Subway and pizza and sushi.

The PAC executive is willing to support any group of parents willing to spearhead a program like this.

Anita, Toby, and two others will gather some information, meet with Tim, and report back next meeting.

b) Trial run of unofficial Indigenous Committee (Sky Lea)

Hume School created this new position for their PAC last year. This role serves to reflect and represent the voices of Indigenous families within PAC discussions and decisions. The Indigenous Representative strengthens the collective voice of the PAC by ensuring Indigenous perspectives are reflected in its work.

Discussion: Sky Lea hopes the PAC will support an Indigenous or cultural committee. A couple of other parents are also interested. This committee could produce a newsletter or offer central place where information could be collected and shared, about relevant events and resources for Indigenous families and children. Would like to create a committee rather than an executive position. Sky Lea also chatted with Ab Ed teachers about supporting their work in the school.

Selina brought up the idea of whether this committee could include other cultures or marginalized groups. Would that be the wisest way forward? Nona and Sara would also like to see the smaller groups brought together and pool resources.

Would this group be to share resources, or advocacy?

The general recommendation is to get some terms of reference for a committee and then establish it. Those interested could draft something to bring to the next PAC meeting.

The PAC would support the establishment of this committee.

c) Fundraisers (Nona)

Would like to see information about fundraisers circulated earlier. Better communication in general about fundraising.

Lorien will ask Jackie for sign in info for Purdy's. Selina and Sky Lea have volunteers to help. Lorien will enquire about next steps.

Grocery cards – Selina would like to talk about it next meeting

d) Anti-Racism – (Nona)

Would like to meet with Sara and Sky Lea about terms of reference on this issue.
Gather resources for parents so they can talk with their children. And possibly offer resources for students.

PAC supports this committee, and recommends that interested parents discuss and bring details to the next meeting

- e) Black History Month – tabled for next meeting
- f) Lunch hour equipment – tabled for next meeting
- g) Activities within TMS – tabled for next meeting
- h) City busses – The city of Nelson only gives TMS one bus and it's really full. Could the principal ask the City about whether there's capacity to have another bus? Maybe later. Tim will talk to Ian Cooper.
- i) DPAC (\$200) and BCCPAC (\$100) funding this year

Adjourned 7:31 pm

NEXT MEETING – November 4, 2025 (one week earlier than usual, due to Remembrance Day)

PAC TREASURER REPORT OCTOBER 14, 2025

COMMUNITY ACCOUNT BALANCE	\$ 4,991.62
CALCULATED ACTUAL PAC FUNDS	\$ 4,991.62

RECONCIATION TO PRIOR PAC MEETING	
GAMING ACCOUNT ACTUAL BANK BALANCE	\$ 19,871.75
GAMING ACCOUNT PRIOR BALANCE (PAC MEETING SEPTEMBER 10.2025)	\$ 9,077.17

DEPOSITS	GAMING GRANT	11,180.00
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CHEQUES CASHED		
128 BAR REIMBURSEMENT	-	17.25
129 TMS ADMIN BAND TRAVEL	-	368.17
	TOTAL CHEQUES	- 385.42
PREDICTED BALANCE		19,871.75
GAMING ACCOUNT ACTUAL BANK BALANCE	\$	19,871.75
SHOULD BE ZERO:	\$	-

CALCULATION TO ACTUAL AVAILABLE FUNDS

ADDITIONAL COMMITTED AMOUNTS:		
RECESS EQUIPMENT FUNDING - CONDITIONAL	-	1,750.00
GIRLS VOLLEYBALL& BASKETBALL UNIFORMS	-	4,000.00

FUND RAISING PROGRAMS UNDERWAY (INVOLVING PAC FUNDS)
BAND:
BASKETBALL:

GAMING ACCOUNT CALCULATED NET AVAILABLE BALANCE	14,121.75
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OTHER CONFIRMATIONS & ANALYSIS:

2025-26 GAMING GRANT

TOTAL FINANCIAL SUPPORT

OVERAGE / AVAILABLE OF 2024-25 GRANT FUNDS

FUNDS ON HAND COMPRISED OF:

PENDING ITEMS

OPENING BALANCE

2024-25 GRANT

EXPECTED NET BALANCE

DIFFERENCE SHOULD BE NIL:

DOUBLE CHECK:

OPENING BALANCE JULY 1

GAMING CHEQUE REC'D

TOTAL FINANCIAL SUPPORT

EXPECTED NET BALANCE

DIFFERENCE SHOULD BE NIL

cheques 128, 129

TOTAL SUPPORT TALLY

1750 RECESS EQUIPMENT

4000 GIRLS UNIFORMS

5750

Trafalgar PAC
October 14, 2025
Principal's Report

Communication about concerns If you have concerns with an SD8 process or decision, check out the following (<https://www.sd8.bc.ca/parents-students/communication>) to see proper channels to address the situation and resolve the concern. Your principal can help with any situation!

Fall Sports We have volleyball travelling teams (gr 7/8 girls, gr 9 girls and gr 7/8 boys teams) and cross-country running teams in operation at our school along with a little bit of swimming. We also are running grade 6 volleyball during lunch hours with the help from some of our grade 9 players. As with any extra-curricular activity, our teams are driven by volunteers who are either teachers, EAs or parents. Without those volunteers, our students wouldn't experience a wide variety of options outside of the school day.

Connecting in October Parents will also have an opportunity to meet with teachers during early dismissal days on October 15 and 16. Information on times and how to book an appointment was sent out on October 9. We will dismiss (and busses will run) one hour earlier than normal. A full learning update will be published in December through our MyEd system.

Fall is FSA time for grade 7 Mr. Mush will sent out information on FSAs to grade 7 parents today. All grade 7 students are required to complete the assessments which begin on October 20.

Halloween Mr. Mush will sent out costume guidelines on October 10. We expect an energetic, noisy and fun-filled day on Halloween that is still safe and appropriate. Please check out the guidelines once sent!

Budget SD8 requires schools to provide their budgets, spending and reserve funds to their PACs on annual basis. Principal Mushumanski will provide full details at the November PAC meeting.

Important Dates Coming Up:

Oct 15+16:	Early dismissal (one hour earlier) and PT conferences
Oct 16:	Great Shake Out Earthquake drill
Oct 24:	PSA Day; no school
Oct 29:	Photo Retake Day
Oct 31:	Halloween at TMS; costume parade in periods 3+4
Nov 3:	Internal audit day for TMS
Nov 10:	Remembrance Day assembly
Nov 11:	Remembrance Day; no school

Trafalgar Middle (PVP)
School Summary-Service,Supplies,Sal
(Cost Center-Fund-Func/Prog-Object)
CURRENT YEAR

Expenditure
REPORT ID SCHOOL
Current Date

FUN	ACCOUNT	TITLE	OCTOBER	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PER C
Cost Center : 62 Trafalgar Elem/Jr Secondary								
Fund : 0 Operating								
0	0000-0-00-75500	Accounts Receivable	256.80	1,880.62			(1,881)	
0	0000-1-02-14020	TTOC-School Purchased		152.95		(5,559)	(5,712)	103
0	0000-1-02-24020	Benefits-TTOC School Purch		31.80		(1,203)	(1,235)	103
0	0000-1-02-34401	Trav-Stdnt Transportation		967.10		21,414	20,447	95
0	0000-1-02-35380	Staff Development	24.45	24.45		5,437	5,413	100
0	0000-1-02-50300	Photocopy Costs	1,461.40	4,957.70		20,544	15,586	76
0	0000-1-02-51009	Outdoor Education				9,510	9,510	100
0	0000-1-02-51100	General Supplies	1,173.50	3,878.03	6,800.00	52,758	42,080	80
0	0000-1-02-51103	General Supplies Homeroom	26.87	26.87			(27)	
0	0000-1-02-51111	Homeschool Supplies				1,000	1,000	100
0	0000-1-02-51127	Grade 7 Team	176.30	176.30			(176)	
0	0000-1-02-51129	Grade 9 Team	141.79	317.30			(317)	
0	0000-1-02-53110	Learning Resources	20.96	20.96		20,830	20,809	100
0	0000-1-02-58000	Equipment Replacement		630.76		2,466	1,835	74
0	0000-1-02-58002	Equipment Purch- Life Cycl				6,574	6,574	100
0	8103-1-31-51132	Indigenous School Funds	562.21	1,274.30		4,500	3,226	72
0	0000-1-41-31770	Telephone		91.14		1,216	1,125	93
0	0000-1-41-31774	Postage and Courier	22.92	22.92		1,056	1,033	98
TOTAL Fund : 0 Operating-0			3,867.20	14,453.20	6,800.00	140,543	119,290	85
Fund : 440 OLEP-Federal French								
440	0000-0-00-55402	French Growth & Retention		254.82		817	562	69
440	0000-0-00-55406	French Academic Achievemen				3,368	3,368	100
440	0000-0-00-55407	French Teacher Retention/P	340.71	572.78		3,368	2,795	83
440	0000-0-00-55409	French Cultural Activities				6,736	6,736	100
TOTAL Fund : 440 OLEP-Federal French-440			340.71	827.60	0.00	14,289	13,461	94
Fund : 442 Feeding Futures								
442	0000-0-00-55706	Food/Meals-FF				19,728	19,728	100
442	0000-0-00-55708	Equity-Feeding Futures				4,500	4,500	100
TOTAL Fund : 442 Feeding Futures-442			0.00	0.00	0.00	24,228	24,228	100
Fund : 450 National School Food Prgm								
450	0000-0-00-55706	Food/Meals-FF				8,741	8,741	100
450	0000-0-00-55708	Equity-Feeding Futures				3,750	3,750	100
TOTAL Fund : 450 National School Food Prgm-450			0.00	0.00	0.00	12,491	12,491	100
TOTAL Cost Center : 62 Trafalgar Elem/Jr Secondary-62			4,207.91	15,280.80	6,800.00	191,551	169,470	88
GRAND TOTAL			4,207.91	15,280.80	6,800.00	191,551	169,470	88

DPAC Meeting - September 18 2025

Here we go again.

Assistant Superintendant Deanna Holitski did a presentation on the Food Equity Programs for SD8. There is 700k of funding for the district this year. The food is meant for low income/at risk youth. There are a bunch of different grants available for this and privacy is assured in order to maintain dignity and confidentiality.

More information can be found on the SD8 website and should be available with the September DPAC Minutes as well. There are also some Parent Engagement nights that are coming up that the Superintendant would like parents to attend.

October 23rd: Food to Support Learning and Growth

November 6th: Scholarship Information

These meetings are both virtual.

The Extraordinary General Meeting during the Summer was a fairly one sided affair. Apparently, according to Natalia, there is a bloc of parents from the coast and nothing can pass without their approval. She put forward a motion regarding the Advocate Program but it was voted down. This was the first I'd heard of any of this and is due to politics between the BCCPAC and coastal parents. Could be an issue for us rural folk. DPAC & BCCPAC fees are due for the year. I will ask for a vote for that subject tonight. Once the election has been finished tonight, contact lists and personnel changes will need to be sent to the DPAC.

DPAC AGM is this Thursday at 6pm. Feel free to reach out to myself or Lorien for any questions, concerns, updates about the previous year's DPAC.

There was mention at the end of the Trafalgar tree removal and loss of shade.

Best of luck to our new DPAC rep for this coming year! Hopefully it will be calmer than last.