

# TRAFALGAR MIDDLE SCHOOL PAC

## MEETING AGENDA

TUESDAY, JUNE 10, 2025

6:00 PM – 7:00 PM in the Library (Video  
conference link will also be available)

### Attendance:

In Person: *Jon Breisnes (DPAC Rep), Bruce Ramsay (Treasurer), Kristene, Antonia Banyard (Secretary), Tim Mushumanski (Principal), Patricia Routien (Chair), Jackie Routien (Band Committee Rep), Lorien Quattrocchi.*

Online: Emma

### 1. Welcome, Introductions and Land Acknowledgment (Patricia)

*We acknowledge, respect and honour the First Nations in whose traditional territories the Trafalgar Middle School PAC operates and all Indigenous Peoples residing within the boundaries of School District #8.*

### 2. Review and Approval of Agenda (approved)

### 3. Minutes – review and approval of May Minutes (approved)

### 4. Treasurer's Report – Bruce (see full report below)

Bruce submitted Gaming grant

Bruce met with Tina and got appropriate backup for funds transferred to TMS

There will be a year-end report after June 30, must be submitted by Sept 30. By then, nothing should be outstanding.

### 5. Principal's Report – Tim (see full report below)

*Discussion:* None of the trees will be saved. The PAC could set up a pergola (or something similar) to provide shade around the grounds.

We could look into applying for grants to replace trees. The \$10,000 might not cover the cost of very many trees.

Tim graciously thanked the PAC members for their support over the year.

6. DPAC Report – Jon

Due to a mixup, Jon didn't make it to the meeting. Communication from the DPAC has been poor. These things are cyclical. We are hoping for better days in the future.

7. Band Committee Report – Jackie

We still need to raise \$2723 to cover our costs. We made just over \$1000 from the yard sale. Tomorrow is the concert, also Fisherman's Friend fundraiser, one more 50/50.

We cheered Jackie, who went above and beyond with both the fundraising and chaperoning for the Sun Peaks trip.

Bruce made a motion that PAC's contribution to band be equal to the donation to the boys's basketball team (To date, PAC gave \$4400 to basketball, and \$3900 to band), provided that the band travel account is in a deficit position after all the fundraising and funding sources have been finalized for the school year.

So PAC would increase its contribution to the band to \$500, dependent on the outcome of the current fundraising efforts.

1<sup>st</sup> Bruce / 2<sup>nd</sup> Lorien. Passed unanimously

Patti thanked the PAC members and reminded everyone that elections will be in September. **Anyone who would like to offer their name for an executive position, please step forward.**

Bruce, Jon, Lorien and Toni are all willing to let your names stand for positions next year.

Jon volunteered to be added to the TMS PAC Facebook page as an admin.

**Anyone else interested should email the PAC email address:**

[trafalgarpacsd8@gmail.com](mailto:trafalgarpacsd8@gmail.com)

8. New business not on agenda: As time allows.

***NEXT MEETING – AGM – September 10, 2025***

**PAC TREASURER REPORT JUNE 10, 2025**

<b>COMMUNITY ACCOUNT BALANCE</b>		<b>\$ 5,114.62</b>	\$2.00 MONTHLY FEE JUNE 1
DONATION TO BE PAID OVER TO BAND TRAVEL	-\$	110.00	
YARD SALE PAYMENT TO BE PAID OVER TO BAND TRAVE	-\$	5.00	
CALCULATED ACTUAL PAC FUNDS		<b>\$ 4,999.62</b>	

<i>RECONCIATION TO PRIOR PAC MEETING</i>	
<b>GAMING ACCOUNT ACTUAL BANK BALANCE</b>	<b>\$ 9,371.55</b>
GAMING ACCOUNT PRIOR BALANCE (PAC MEETING APRIL 7)	<b>\$ 9,836.78</b>

<b>DEPOSITS</b>	RAFFLEBOX DEPOSIT JUNE 3	115.62
	RAFFLEBOX DEPOSIT MAY 22	105.56
	RAFFLEBOX DEPOSIT MAY 20	466.12

CHEQUES CASHED		
122 BAR REIMBURSEMENT	-	126.62
124 LAURENTINE RAFFLEBOX WINNINGS	-	297.50
123 ROUTINE REIMBURSEMENT - GAMING FEE	-	25.00
121 TMS BAND TRAVEL PASS THRU		-593.41
125 DIVLAKOVSKI	-	110.00
TOTAL CHEQUES		- 1,152.53

PREDICTED BALANCE	9,371.55
<b>GAMING ACCOUNT ACTUAL BANK</b>	<b>\$ 9,371.55</b>
<b>BALANCE</b>	<b>\$ -</b>
SHOULD BE ZERO:	

CALCULATION TO ACTUAL AVAILABLE FUNDS

ADDITIONAL COMMITTED AMOUNTS:					
ROAR CARDS, NET OF EXPENDED / REIMBURSED		-		1800-800-400	
RECESS EQUIPMENT FUNDING - CONDITIONAL	-	1,750.00			
GIRLS VOLLEYBALL& BASKETBALL UNIFORMS	-	4,000.00			
UNCASHED CHEQUES OUTSTANDING	-	400.00		#125 J ROUTIEN	
FUND RAISING PROGRAMS UNDERWAY (INVOLVING PAC FUNDS)					
BAND:					
RAFFLEBOX INFLOWS LAST MONTH	115.62				
RAFFLEBOX INFLOW AS ABOVE	105.56				
RAFFLEBOX INFLOW AS ABOVE	466.12				
RAFFLEBOX WINNINGS #125	- 110.00				
RAFFLEBOX WINNINGS # 124	- 297.50				
RAFFLEBOX FEE PAID BY BAR	- 17.25	-	17.25	OWED TO TREASURER	
RAFFLEBOX PROFIT (1 DRAWS) FUNDS OWED TO BASKETBALL:	262.55	-	262.55	PRELIMINARY FUND RAISER PROFIT	

GAMING ACCOUNT CALCULATED NET AVAILABLE BALANCE		2,941.75	ESTIMTE PENDING FINAL RAFFLEBOX OUTCOMES
OTHER CONFIRMATIONS & ANALYSIS:			
2024-25 GAMING GRANT	11,280.00		TOTAL SUPPORT TALLY
TOTAL FINANCIAL SUPPORT	17,750.00		1600 ROAR
OVERAGE / AVAILABLE OF 2024-25 GRANT FUNDS	- 6,470.00		100 DPAC FEES
FUNDS ON HAND COMPRISED OF:			6800 VARIOUS TO NOVEMBER
OPENING BALANCE	9,411.75		2000 INCREMENTAL BASKETBALL
OVERAGE/ALLOCATED 2024-25 GRANT	- 6,470.00		1500 INCREMENTAL BAND
EXPECTED NET BALANCE	2,941.75		1750 RECESS EQUIPMENT
DIFFERENCE SHOULD BE NIL:	-		4000 GIRLS UNIFORMS
DOUBLE CHECK:			17750
OPENING BALANCE JULY 1	9,411.75		
GAMING CHEQUE REC'D	11,280.00		
TOTAL FINANCIAL SUPPORT	-17,750.00		
EXPECTED NET BALANCE	2,941.75		
DIFFERENCE SHOULD BE NIL	-		
		<- 1600+100+6800+2000+1500+1750+4000	

# Trafalgar PAC

## June 10, 2025

### Principal's Report

**Communication about concerns** If you have concerns with an SD8 process or decision, check out the following (<https://www.sd8.bc.ca/parents-students/communication>) to see proper channels to address the situation and resolve the concern. Your principal can help with any situation!

#### Enrollment Update

Div	Teacher Elementary / Grade Secondary	6	7	8	9
6-1	FI	21			
6-2	FI	21			
6-3	EN	21			
6-4	EN	21			
6-5	EN	20			
7-1	FI		24		
7-2	FI		25		
7-3	FI		25		
7-4	EN		33		
7-5	EN		34		
8-1	FI			20	
8-2	FI			20	
8-3	EN			28	
8-4	EN			29	
8-5	EN			29	
9-1	FI				28
9-2	FI				29
9-3	EN				28
9-4	EN				28
9-5	EN				28
9-6	EN				28
21	=Tot. El Classes / Total Students=	104	141	159	169

**Admin Update** We have had Jess Foster in the role of Interim Vice-Principal this year and Vice-Principal Emily Mather was the Interim Principal of Inclusion Support in SD8. On August 1, both Jess Foster and Emily Mather will revert to their continuing roles in SD8, Emily Mather as Trafalgar Vice-Principal and Jess Foster as District Middle Years Literacy Coordinator.

**Year End Trips** Our grade 9 trip to Pines is coming up on June 18 to 20 and our grade 8 trip to Mirror Lake is happening on June 18 to 19. Grade 6s and 7s will have closer-to-home activities during the week of June 16 to 20. The idea is to build up to something a little more special each year. All year-end trips are either provided by the school or have only cost-recovery fees for participation. In addition, the school can help with any family needing financial assistance by reaching out to Principal Mushumanski via email.

**Library Books** As our year winds down, we are asking parents and students to have a good look around home for any Trafalgar library books. Please start sending those library books back to us as soon as possible so we can ensure they are ready for the next school year!

**Trafalgar Trees** Nelson Hydro is likely removing the Trafalgar trees along Josephine St and is providing \$10000 for replacement trees to be planted elsewhere on the property. Mr. Mush and staff have submitted a plan to the district and the city for tree replacement. Stay tuned for next steps!

**Important Dates Coming Up:**

Jun 11:	Trafalgar Year-End Band Concert Jun
11:	Last day of LLE3
Jun 17:	TMS celebrates National Indigenous Peoples' Day (walk and DJ party!)
Jun 18:	Mirror Lake for grade 8s
Jun 18:	Pines Camp for grade 9s
Jun 23:	TMS celebrates Pride Month (activities TBA) Jun
24:	Full school gathering at Lakeside Park
Jun 25:	Last day of classes (busses run 3 hours early)
Jun 25:	Learning Summaries published to the parent portal